



Meeting Minutes-MWP1701

Template Identifier	240-54076329	Rev	8
Effective Date	September 2022		
Next review date	September 2025		
Transmission Division			

Meeting Name: Clarification meeting for multi -function tests-MWP1701TX

Date:	Time:	Venue:	Meeting No.:
			01/2022

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure	PS requested all present at the meeting to ensure that they are safe wherever they are, and to ensure that they are familiar with their evacuation routes in case of emergency.	P Sedupane	24/10/2022
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	PS welcomed all to the clarification meeting for the multi -function tests - MWP1701TX	P Sedupane	24/10/2022
3.	Declaration of interest	All the attendees were requested to declare conflict of interest and there were no interests declared.	ALL	24/10/2022
4.	Verification of minutes of previous meeting/s		N/A	

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5.	Action items from previous minutes		N/A	
5.1	Meeting No. 01/2022 Action Item No.			
6.	Matters for approval			
6.1	Objective of the session PS explained that the objective of the session is to provide clarity on the request for proposal (MWP1701TX) that has been issued to the market. It also provides a platform for tenderers to ask questions regarding the documentation.		P Sedupane	
7.	Matters for information/Noting	N/A		
7.1	Commercial requirements <ul style="list-style-type: none">A presentation was provided, which will be uploaded with the minutes.The clarification meeting is a non-compulsory clarification anyone who did not attend can still submit their request for proposal to Eskom.All communications must be directed to sedupap@eskom.co.za, and no individual responses will be provided to the tenderers		P Sedupane	

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	<p>All the questions and answers will be uploaded on the Eskom tender bulletin.</p> <ul style="list-style-type: none">• The closing date for clarification of queries is 5 days prior to tender closing.• Eskom representative will not respond to individuals for the queries raised and all the queries and responses will be published on the tender bulletin and the National Treasury website.• Tenderers must submit all tender returnables as indicated in the Invitation to Tender.• Request for Proposal Closing date is 30 November 2022 time: 10:00 SAST.• Late submissions will not be accepted• The tenderers were requested to submit two hard copies of the RFP (an original RFP plus 1 additional complete hard copy of the original RFP) and a complete soft copy of the tender on a USB at tender submission deadline. Where a Tenderer does not submit 1 hard copy of the original RFP at tender submission deadline, the tenderer will be disqualified.			

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	<p><u>Questions (Q) and Answers (A)</u></p> <p>Q1. One tenderer asked if the NEC document is not mandatory at tender closing date and also indicated that he did not see the estimated quantities on the documents.</p> <p>A1. Tenderers were encouraged to read all the documents to avoid missing important information. The NEC document was displayed to show the tenderers where to get estimated quantities and the tenderers were advised to submit the NEC document even though they will not be disqualified if they don't submit. It was explained to the tenderers that the NEC document has the section of deviations and important information, and the tenderers need to indicate on the NEC document if they have deviations.</p> <p>Q2. One tenderer indicated that the BBBEE scoring is depending on whether the contract is less or more than 50 million in overall contract value and asked if any idea or any indication is there how big this contract will be?</p>			

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	<p>A2. The tenderers were informed that the estimated quantities are in the NEC document and the BBBEE scoring will be determined on the estimated contract values submitted by the tenderers.</p> <p>Q3.I've got one question regarding the documents that are only needed at contract award. We can provide them now, but we if don't provide them now we will not be disqualified?</p> <p>A3. The tenderers were advised to submit all the documents even though they will not be disqualified if they don't submit them. It was explained to the tenderers that the documents that are not mandatory for evaluations, will be required at contract award and the tenderers will be given limited time to provide all the required documents.</p>			
7.2	<p>Technical</p> <ul style="list-style-type: none"> K Jagdaw explained the Scope and the evaluation process to the tenderers. mandatory technical gatekeepers is 100%. The Technical threshold is 95% 		K Jagdaw	

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	<ul style="list-style-type: none">Tenderers need to score the minimum threshold/s as stipulated in the request for proposal. Tenderers below the minimum threshold will be eliminated. <p>Q1. Quite few of the minimum score requirements are missing. For instance, sometimes it says yes, no. So what is it? Is it yes or is it no as a minimum requirement and also it just says detail but we don't know what the detail is. Can you just clarify that that's specific to the meeting multi function test AB schedule?</p> <p>A1. We actually did see that query raised earlier and we acknowledge that some of that information wasn't there, and it will be rectified and published again.</p> <p>Q2. Because we have got two questions, the first one being that the document calls for different solutions in some cases in terms of different hardware solutions for A3 phase or six phase six phase with six voltages and so forth. And how should the AB schedule be completed for? I mean, obviously we can complete one for each one of them, but it will be very complex and very confusing also.</p>			

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	<p>Or should we complete the AB schedule with the best fitting or the most compliance solution and then also clearly referencing which solution we are referring to?</p> <p>A2. - We will collaborate with technical team and formally respond.</p> <p>Q3. The second question relates to the automatic test templates I might have missed it in all the documents. Is there any information regarding the schemes that these automatic test templates are required for? I mean obviously there is like a very good standard or not a standard but a very good specification how these test templates should be developed and if that can be referenced in this specific case, and specifically also which IDs and in scheme numbers do you refer to?</p> <p>A3. This is a service required as and when we need it. We do not have designs at this stage and will not provide any now. We will however collaborate with the technical team, and officially respond.</p> <p>Q4. The pricing schedule specifically refer to the various MFT hardware configurations and software configurations</p>			

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	that are requested in the specification document. How should we stipulate those? particularly also having to split them up in terms of the local and the foreign portion and so forth because the pricing schedule. The Excel spreadsheet for this pricing schedule provides one column, for instance, a protection test set and only one column for a metering test set. A4. PS 5 schedule will be updated and published again.			
7.3	<u>Forex Requirements</u> Presentation was provided and no questions were raised.		F Henrico	
7.4	<u>Supplier Development, Localisation and Industrialisation (SDL&I)</u> Presentation was provided and no questions were raised.		Z Xundu	
7.5	<u>Quality</u> <ul style="list-style-type: none"> N Mbele stated that category 2 Quality requirements per QM58 Quality specification is selected for this request for proposal. Form A must be completed and signed. 		N Mbele	

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	<ul style="list-style-type: none">Quality will be evaluated under contractual requirements and is linked to contract award.If there are any questions regarding Quality, an e-mail must be sent to P Sedupane. <p>All the tender returnables are required as stated in the request for proposal.</p>			
7.6	<u>SHE</u> Presentation was provided and no questions were raised. SHE will be evaluated under contractual requirements and is linked to contract award		M Thulare	
8.	<u>General</u> All questions and clarifications pertaining to this request for proposal will be in writing only and addressed via email to the Eskom Representative P Sedupane (sedupap@eskom.co.za) Answers will be uploaded on the National Treasury e-tender portal and Eskom tender bulletin only and no individual responses to tenderers will be sent.		All	

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	The responses will be published weekly.			
9.	Closure			

Signed as a correct record:



Chairman

31 October 2022

Date

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